



TURRAMURRA PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Kissing Point Road
TURRAMURRA NSW 2074

GENERAL MEETING TUESDAY 12th May 2015, COMMENCING 7.40PM MINUTES

Chair: Briony Foster (President)

Attendees:

Margaret Foott (Principal)
Justine McLarty
Briony Foster
Wilco Volwerk
Matt Treston
Rachel Fryer
Kerry Soutter

Alistair McDermott (TPS)
Glenda Meaker-King
Jason Smylie
John Fisk
Nathalie Fagan
Jodie Burke

Apologies:

Michael Romer, Katinka Miller, Kerry Medd, Kath Aubourg, Lore Tewater

- 1. President's Welcome:** Briony Foster opened the meeting and thanked everyone for attending
- 2. Confirmation of Previous Minutes:** Minutes of the General Meeting held 31 March 2015 were accepted. Proposed - Matt Treston, Seconded - Wilco Volwerk
- 3. Correspondence:** Correspondence register has been updated. Items of note:
 - P&C Federation magazine, copy was made available for anyone interested in borrowing
- 4. Election of P&C Treasurer:** Margaret Foott called for nominations for the vacant position of P&C Treasurer's. Cornelis (Wilco) Volwerk nominated for the position. There was no objection and Wilco was declared P&C Treasurer.
- 5. President's Report:** See annexed report.
Camp Out - unfortunately the camp out had to be cancelled once again due to the weather. The next scheduled date is 7 November and most people have elected to transfer their booking to that date.
- 6. Treasurer's Report:** Due to the change in Treasurer a full report was not available and a brief summary was provided.
 - At the end of April there was in excess of \$100,000 in the P&C account however since then a number of large, previously committed, amounts have been paid out including payment to the school for our iPad contribution.
 - **Action:** Paperwork needs to be completed with Commonwealth Bank to have the P&C signatories updated. Nicole Golabek needs to be removed and Wilco Volwerk added with full access to the account. Briony and Wilco to arrange with CBA.
- 7. Band Committee:** The band committee report is annexed.

Invoices have gone out to band families. Early bird discount for payment in full by end May otherwise 2 installments available for May & August.

Register of instruments still being finalised, Kerry Medd is co-ordinating this huge task. This needs to be completed so we can ensure sufficient cover under the P&C insurance policy.

8. Uniform Shop - Jason Smylie's report is annexed.

Our main uniform provider has gone out of business and Jason is looking at alternative providers. Some price increases will likely be necessary once a new provider is found.

Previous concern from some parents about the summer dresses being too sheer, Jason is looking into this to see if a thicker fabric can be used.

A parent raised concerns about the boys shirts staining very quickly, the quality of fabric will be considered when a new provider is sourced to see if this can be addressed.

9. Canteen - Canteen committee and financial report is annexed.

10. Principal's Report - Margaret's report is annexed.

11. General Business - The following motions were discussed and voted on:

1. That the uniform shop supervisor should be employed and paid for an extra hour per week. Proposed Briony Foster, seconded Jodie Burke. No objections.
2. That the Uniform shop contribute \$10,000 in surplus funds to the school for the purchase of another round of iPads this year which will fast-track the P&C's existing commitment to this program. Proposed Briony Foster, seconded Glenda Meaker-King. There were no objections however Rachel Fryer elected to abstain from voting.
3. That the P&C host a lunch to thank the teachers and staff for the fantastic job they do for all the children. This will be held at a restaurant / café on the staff development day at the beginning of term three. Proposed Briony Foster, seconded Wilco Volwerk. No objections.

There being no further business, the meeting closed at 8.40pm.

Next scheduled meeting is 4 August 2015 at 7.30pm

Presidents report, P&C General Meeting Tuesday 12 May 2015, 7:30pm

We have started off the year well this year. We have had an increased number of families making the P&C contribution for the same time of year in comparison to last year. Additionally our first fundraising activity for the year was very successful with the Election day stalls making over 4k profit. Thank you to all the families that helped out leading up to and on the day of the event.

We are grateful to Rick Larkin who is coordinating the Entertainment books as a fundraiser for this year. We appreciate your assistance in this.

The Trivia night is scheduled for this Saturday night 16 May. It will be an excellent night, and with 13 tables fully booked, should also hopefully be a fabulous social night and fundraiser.

Later this term we will be opening up the cookbook. Stay tuned for news on this in the next couple of weeks. As always, I would be grateful for any assistance and expertise anyone may have to assist with this. Given everyone's limited availability we will be using the same fundraising agency that the other schools in the area have used to publish the cookbook. We have a couple of photographers willing to assist, and another family willing to test recipes, but would love some more help with this project. Our most important next phase is to gain sponsorship/ involvement and advertising through the local shops and businesses. Anyone that has any contacts, please let us know.

The parents who organized the mothers day stall did a wonderful job. The children were so excited and happy to be able to take home their living gift. Again, thank you for such a big effort in making it such a great experience for the children, with a lovely gift for mums and loved ones at the end.

We have the DA for the front of school works. These works are tentatively booked in for the July school holidays. It will be a great achievement to finalise this. Thanks to all those involved, with a special thank you to Ms Callaghan for her design work and persistence with the Council.

As soon as we have DEC approval for the building works to commence on the infants play equipment utilizing the grant we won, this will proceed. We are hopeful this will be completed by the end of Term 3.

The Ipads the P&C funded have arrived and are being used by the school. Tonight I will be putting forward a motion to utilize funds available in the profits of the uniform shop to purchase the next set of these devices bringing us closer to the meeting and finalization of this commitment, rather than having to extend this over the 4 year period as initially expected.

We have finished the TPS skoolbag APP. I am grateful to hand over to John Fisk and Nathalie Fagan to get this up and running for everyone to use. I know that the school have had their training session, and look forward to this making communication easier for everyone.

Later in the year we will be considering the priorities for the next 2 years and will be seeking parental input into this.

Thanks,
Briony Foster
P&C President

TPS Band Committee P and C Report

Term 2 2015

To date the 2015 Band Committee has had two meetings (Term 1: February 5th and March 19th). Our term 2 meeting will be held on May 28th.

2015 Band Camp was held over the first weekend of March. The camp was very successful and enjoyed by all the children involved. We have secured dates at the Galston Crusader's site again for next year's camp to be held on March 4th till 6th 2016.

Upcoming festivals where our bands will be competing this term are; the Ryde East Music Festival on May 25th where our Mixed Ensemble (Jazz), Intermediate and Junior bands are playing and; the inaugural Wahroonga Band Festival (June 14th), where the Senior and Performance bands will compete.

In term 3, all four of our bands will compete at the UNSW Band Festival on August 9th.

The school community has already enjoyed an assembly performance this term, on April 27th by the Intermediate band. Performances by the Jazz, Junior and Senior Bands will occur on May 11, May 25 and June 22(TBC) respectively.

The Band committee financial figures are as follows:

| 31/03/2015 | | | |
|-------------------------------------|------------|----------|-----------|
| Balance as per Bank Statement dated | 31/03/2015 | | 14,506.74 |
| Less outstanding cheques | | | |
| | 1529 | 420.00 | |
| | 1532 | 522.50 | |
| | 1536 | 150.00 | |
| | 1537 | 375.00 | |
| | 1539 | 240.00 | |
| | 1541 | 5,940.00 | |
| | | | |
| | | | 7,647.50 |
| Plus outstanding Deposits | | | |
| Closing Balance as per cash book | | | 6,859.24 |
| | | | |
| | \$ | | |
| Cash Book Balance | | | |
| Opening Cash book Balance | 23,658.37 | | |
| Total Receipts | 21,151.33 | | |
| Total Payments | 37,950.46 | | |
| Closing Cash Book Balance | 6,859.24 | | |
| | | | 0.00 |

Uniform Shop Report

The bank account is sitting at \$34,119.82 as of today 6/5/15 we have stock of most items but are awaiting short sleeve shirts which will be here in about 6-8 weeks, we are slowly selling long sleeve shirts but they are not as popular as the short sleeve shirt even in this cooler weather.

The dyeing of the green track pants has taken a little time as some of the pairs did not dye consistently so are being redyed and will hopefully be returned next week

I have started looking into uniform suppliers and will hopefully have some comparisons for the exec com. in the next few weeks.

More people are using the on-line ordering and so Wednesday mornings are sometimes lasting longer than the 8.30 to 9.30 opening time

Lots of winter uniform has been purchased over the last 6 weeks and we are managing to lower the stock level slowly.

We have asked Briony if we can get the software company into do some training with us so that we can get to grips with what the system can do and how to operate it as efficiently as possible.

I have put together a cost of and sell for list for the exec to take a look at as lots of prices have remained the same in the 5 years I have been involved and some prices show little or no profit.

Profit & Loss
Turramurra Public School P & C Association
For the month ended 31 March 2015

| | Jan-15 | Feb-15 | Mar-15 | YTD |
|---------------------------------|-------------------|-------------------|---------------------|--------------------|
| Income | | | | |
| Uniform Shop Income | \$5,632.00 | \$6,965.00 | \$8,509.50 | \$21,106.50 |
| Total Income | \$5,632.00 | \$6,965.00 | \$8,509.50 | \$21,106.50 |
| Gross Profit | \$5,632.00 | \$6,965.00 | \$8,509.50 | \$21,106.50 |
| Plus Other Income | | | | |
| Uniform Shop Interest Income | \$18.17 | \$18.77 | \$17.52 | \$54.46 |
| Total Other Income | \$18.17 | \$18.77 | \$17.52 | \$54.46 |
| Less Operating Expenses | | | | |
| Bank Fees - Uniform Shop | \$82.14 | \$106.72 | \$124.90 | \$313.76 |
| Uniform Shop - cost of goods | \$0.00 | \$0.00 | \$21,214.75 | \$21,214.75 |
| Uniform Shop - running costs | \$307.08 | \$60.41 | \$0.00 | \$367.49 |
| Uniform Shop - Wages | \$551.75 | \$264.84 | \$529.68 | \$1,346.27 |
| Uniform Shop Superannuation | \$52.42 | \$25.16 | \$50.32 | \$127.90 |
| Total Operating Expenses | \$993.39 | \$457.13 | \$21,919.65 | \$23,370.17 |
| Net Profit | \$4,656.78 | \$6,526.64 | -\$13,392.63 | -\$2,209.21 |

\$1,479.75 included for dyeing green pants black

TPS P & C Canteen Subcommittee Report

Prepared for Term 2 2015 P & C Meeting.

The canteen has had a great start to 2015 with successful trading during Term 1.

The large freezer broke during the January holidays and OOSH paid for the replacement.

Term 1 Canteen fundraising activities were the Swimming Carnival Meal Deal, Jelly Day in March and the end of term Meal Deal. Each of these were well supported.

Term 2 activities will include selling ice blocks & lolly bags at the TPS Cross Country and the end of term Meal Deal.

Excursion packs will again be offered this year.

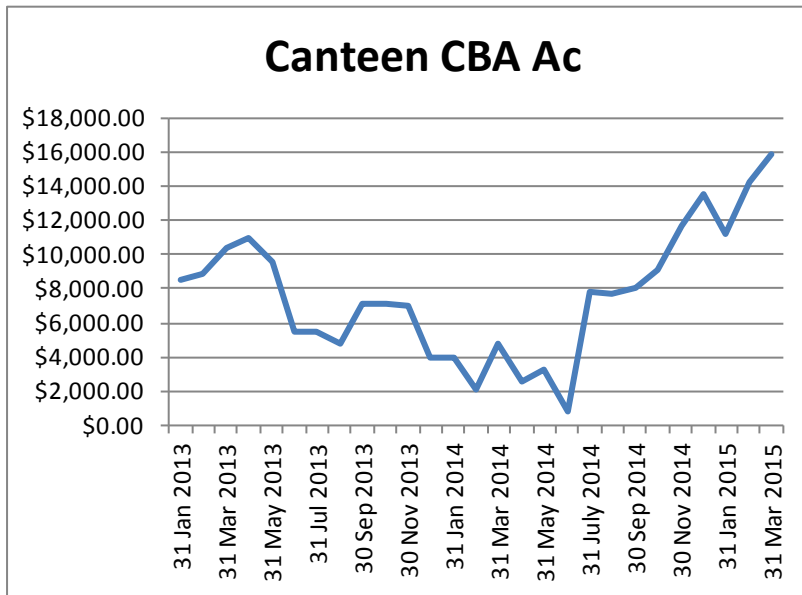
Flexi-schools ordering is increasing.

Volunteer numbers are sadly reducing as people's work commitments change but it is hoped that throughout the year more new/kindergarten parents to the school will be able to volunteer.

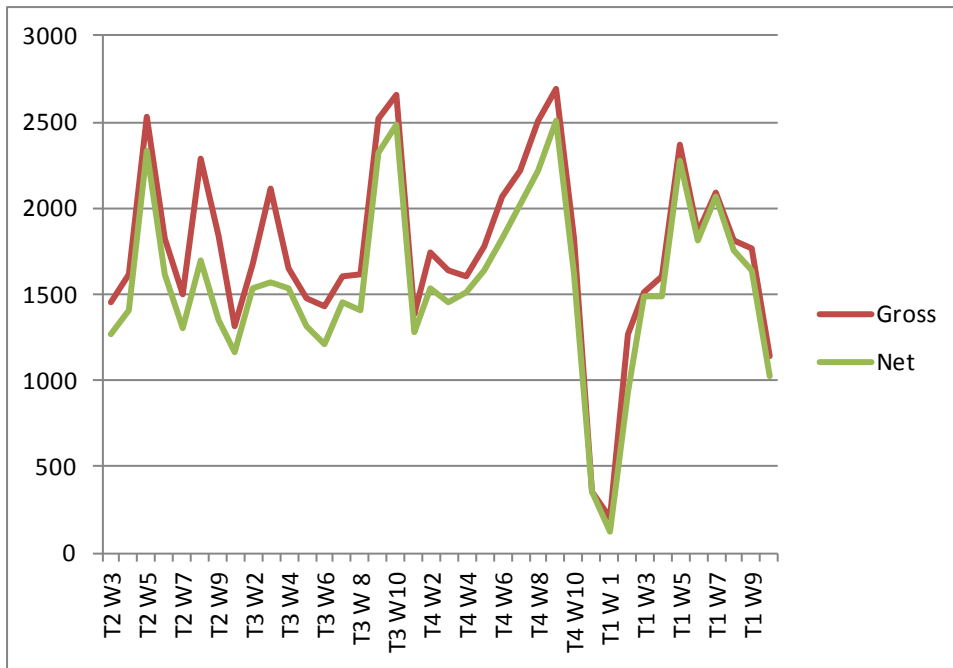
There were no price increases in Term 1 but there is expected to be some increases in prices in the 2nd half of 2015.

Financial Results:

Bank Balance as at 10/5 is \$15,744.69



Average takings for Quarter 1 is \$1,461.35



| Profit & Loss | | | |
|---|--------------------|--------------------|--------------------|
| Turrumurra Public School P & C Associati | | | |
| For the month ended 31 Mar 2015 | | | |
| | Q1 FY15 | Q1 FY14 | Variance |
| Income | | | |
| Canteen Fundraiser | \$646.00 | | |
| Canteen Sales Income | \$13,781.50 | | |
| Total Income | \$14,427.50 | \$8,354.92 | \$6,072.58 |
| Gross Profit | \$14,427.50 | \$8,354.92 | |
| Total Other Income | \$30.31 | \$9.23 | \$21.08 |
| Less Operating Expenses | | | |
| Total Operating Expenses | \$12,388.75 | \$9,919.89 | -\$2,468.86 |
| Net Profit | \$2,069.06 | -\$1,555.74 | \$3,624.80 |

P&C report Term 2 2015

Our two new members of staff have commenced and are working well with their classes. They held their meet the teacher in week 3 which reportedly went really well.

They will also prepare reports slightly later than other classes to ensure they do a better job and will have more time to know the children .

New Scheme teacher support is now provided by the government for these teachers hence they get more relief from classroom than experienced teachers This equates to 2 hours extra a week in the first year and 1 more hour in the second year.

New LED sign is installed and operational

Can be changed from the office.

Skoolbag training for us on Monday

I have investigated Solar grants-nomne that I can see

I have sought information regarding savings and Solgen have provided me with a detailed quotation (copy for P&C)

I am still pursuing the DEC approval for the playground. AMU have said all good to go but now the Exec Director needs to sign off (not an easy task)

Toilet for canteen almost complete-looking good

Naplan is on for years 3 and 5 in week 4

Grant application submitted for 18K Environmental Leadership and project planning

Teachers are working on School Excellence Framework at present.

Three year School Plan is on the website

New member for Ku-ring-gai Alister Henskens keen to visit the school I will arrange a visit

Mothers Day stall a great success

Hall has been resurfaced and was completed on Friday (8th May)

Some cleaner issues but hope to have a permanent on soon

Ipads are now all ready to go APPS downloaded and synced Thank you P&C for funds for us to purchase

Next stage of our PBEL will be completed soon This will be the classroom section. This is working well in the school.

Reports to go home in week 10 this term and only minimal interviews as the interview was in trem 1. A reminder that it is more beneficial to see the teacher when you want and have questions /and vice versa rather than waiting for the interview time.

Margaret